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## **Audit and Governance Committee**

21 September 2009

Report of the Director of Resources

### **Audit & Governance Committee Forward Plan 2009/10**

#### **Summary**

1. This paper presents the future plan of reports expected to be presented to the Committee during 2009/10 in line with the decision to increase the number of meetings to six as agreed at the last Committee on 29<sup>th</sup> June 2009.

#### **Background**

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached at Annex A is the indicative rolling Forward Plan for the remaining meetings in 2009/10. This may be subject to change depending on key internal control and governance developments at the time. A rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes. The plan will also include any training/briefing events to support members in their role on the Committee.
3. As agreed with the Chair of the Committee the expected report to this meeting on Asset Management will now be reported at the December meeting. This will include a response to a recent Audit Commission report on Asset Management and to reflect the outcomes of MoreforYork blueprinting work on Property Services.
4. The Chair and Vice-Chair have indicated that the Contract Procedure Rules and Debt Policy (also originally expected at this meeting) should be deferred to a future extraordinary meeting of the Committee to reflect the timing of the outcomes of the MoreforYork blueprinting work on the Procurement and Income workstreams. The timing of this will need to allow for Audit & Governance Committee members' views to be included in the reports which will be considered at Executive in November and Council in December.

#### **Consultation**

5. Group Leaders have been consulted on the decision to increase the number of committee meetings and no objections to this change has been received.
6. A draft plan has been discussed with the Chair of the Committee and key corporate officers.

### **Options**

7. Not relevant for the purpose of the report.

### **Analysis**

8. Not relevant for the purpose of the report.

### **Corporate Priorities**

9. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

### **Implications**

10.
  - (a) **Financial** - There are no implications
  - (b) **Human Resources (HR)** - There are no implications
  - (c) **Equalities** - There are no implications
  - (d) **Legal** - There are no implications
  - (e) **Crime and Disorder** - There are no implications
  - (f) **Information Technology (IT)** - There are no implications
  - (g) **Property** - There are no implications

### **Risk Management**

11. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, it will also fail to properly comply with legislative and best practice requirements, and its Use of Resources score in future CAA assessments could be adversely affected.

### **Recommendations**

12.
  - (a) The Committee's Forward Plan for the period up to July 2010 be noted.

#### *Reason*

*To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.*

(b) Members identify any further items they wish to add to the Forward Plan.

Reason

*To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.*

**Contact Details**

**Author:**

Pauline Stuchfield  
Assistant Director (Customer Service  
& Governance)  
Telephone: 01904 551706

**Chief Officer Responsible for the report:**

Ian Floyd  
Director of Resources  
Telephone: 01904 551100

**Report Approved**

**Date** 8 September 2009

**Specialist Implications Officers**

Head of Civic, Democratic & Legal Services

**Wards Affected:** Not applicable

**All**

**For further information please contact the author of the report**

**Background Papers:**

None

**Annexes**

Audit & Governance Committee Forward Plan 2009/10